

Office Financial Policies

Personal Checks and Cash – Always welcome.

Debit/Credit Cards – We accept Visa, Mastercard, American Express, Discover, and all debit cards.

Payment Plans – Available through Care Credit upon approval of credit application.

Insurance – Co-payments will be estimated and **due** at the time of service. As a courtesy to our patients, we will submit all necessary information and bill your insurance company. **You are ultimately responsible for your bill, regardless of insurance coverage.** Please take the time to understand your policy.

Emergencies – New patients will be seen on a cash basis unless insurance coverage can be verified.

Cancelled Checks – There is a \$50 fee for all returned checks.

Cancellations – Please provide two (2) business days notice if you are unable to keep your appointment. If less than two business days are provided on **two** separate occasions, you will be subject to a \$75 late cancellation fee. Subsequent scheduled appointments will require deposit in full for your estimated portion. Failure to contact us or arrive for scheduled appointments may result in the loss of the privilege to schedule future appointments in our office.

Collections – Any delinquent account sent to collections will incur a 35% fee to cover collections expenses.

I have reviewed and understand the above office financial policies.

Signature _____ Date _____